



Central MO IIA Chapter Membership Appreciation Plan

- Purpose:** This event gives back to our members and shows our appreciation to those members who regularly support the Central MO Chapter during the fiscal year.
- Objective:** Members will be invited to a local restaurant to network and share some fun with fellow members. This lunch will be held during the month of May.
- Budget:** A budget of \$1,000 for the Member Appreciation Lunch, including \$250 for gifts and prizes. This event replaced the Member Longevity Award.
- Requirements:** Members who earned at least 3 tickets during the fiscal year will be provided a free lunch, at least 1 CPE, and chances to win a prize. Members will receive an additional ticket for attending the Member Appreciation Lunch. Note: There is a cap of 15 tickets.
- Many prizes will be awarded during the luncheon. Prizes will be awarded by drawing a ticket (one prize per member). Please notify Diana Tebo at Diana.Tebo@dmh.mo.gov if you have done any of the items below or performed a task that should be considered. Tickets will be distributed to those members based on the schedule on page 2.
- Who to Contact:** Just contact one of the IIA officers or board members if you are interested in supporting the chapter.



Teamwork divides the task and doubles the success.



Central MO IIA Chapter Membership Appreciation Plan

# of tickets	Description of Volunteer Effort
1	Meet and greet attendees at a seminar
1	Help with food coordination
1	Help clean up after a seminar
1	Introduce a speaker at a seminar
1	Obtaining copies of seminar hand-outs for a seminar
1	Passing out seminar hand-outs at a seminar
1	Taking pictures at a seminar
1	Recruit a new member
1	Propose a speaker and contact information
1	Be in charge of the door prizes at a seminar - includes picking up the gift card and awarding the prize(s)
1	Member presents CPE to the Chapter (1 ticket for each CPE)
2	Tally the evaluation sheets after a seminar and report the results to VP of Programs
2	Serve and actively participate and contribute as a committee member
2	Propose a speaker who presents to the Chapter
3	Pass any IIA sponsored exam (if you pass an exam after the appreciation lunch then the tickets will be applied to the next fiscal year).
3	Unpaid speaking engagements – i.e. talking to a group about auditing (please notify the President so the chapter gets CAP points)
3	Submit an article for the Central IIA Chapter newsletter
3	Perform the annual audit
3	Track the CPE sheets at the seminars
5	Arrange a speaker for a seminar
5	Serve as an IIA Board Member
5	Track the points awarded to members for the Appreciation Plan
8	Having an article published in the Internal Auditor Magazine (please notify the President for CAP points)
8	Serve as an IIA Officer or Webmaster
8	Managing the Chapter database
8	Complete the CAP forms

Other volunteer actions may apply for tickets ~ just contact an IIA officer to find out.

<http://www.centralmoiiia.org/>